

APPLICANT _____

ADDRESS _____

PHONE # _____

OWNER _____

ADDRESS: _____

PHONE # _____

CONTRACTOR: _____

ADDRESS: _____

CELL PHONE # _____

PHONE # _____

DEMOLITION START DATE: _____

JOB COST: _____

APPLICANT SIGNATURE: _____

PERMIT SUBMITTAL CHECK LIST

(R) RECEIVED

(N) NEEDED

(N/A) NOT APPLICABLE

SURVEY OF PROPERTY: _____

CONTRACTOR CERTIFICATE OF INSURANCE: _____

ASBESTOS MATERIAL SURVEY: _____

CONTRACTORS BOND: _____

SIGNED REQUIREMENTS: _____

FEE: _____

GENERAL

DEMOLITION PERMIT APPLICATION IS MADE TO THE BUILDING DEPARTMENT
ACCOMPANIED BY:

- 1) SURVEY OF PROPERTY INDICATING WHERE THE BUILDING IS LOCATED
- 2) CURRENT CERTIFICATE OF INSURANCE FROM CONTRACTOR,
SUB-CONTRACTORS, AND OWNERS.
- 3) A COPY OF ASBESTOS MATERIAL SURVEY AND INSPECTION AND
ABATEMENT REPORT AS REQUIRED BY THE NEW YORK STATE LABOR
DEPARTMENT.

REQUIREMENTS

- 1) A PERMIT MUST BE ISSUED PRIOR TO INITIATION OF DEMOLITION
OF ANY STRUCTURE. CONTRACTOR MUST NOTIFY BUILDING DEPT A
MINIMUM OF 24 HOURS PRIOR TO START OF WORK.
- 2) SEWER LATERALS MUST BE CAPPED IN CONJUNCTION WITH THE
REQUIREMENTS OF THE ERIE COUNTY SEWER AUTHORITY AND THE
TOWN OF CLARENCE PLUMBING INSPECTOR.
- 3) SERVICES: WATER, NATURAL GAS, ELECTRIC, AND
TELEPHONE SERVICES MUST BE DISCONNECTED OR TERMINATED
IN CONJUNCTION WITH REQUIREMENTS OF EACH RESPECTIVE
AUTHORITY.
- 4) THE CONTRACTOR SHALL INSURE ERADICATION OF RODENTS.
THE WORK SHALL BE PERFORMED BY A QUALIFIED EXTERMINATOR
IN CONJUNCTION WITH THE ERIE COUNTY HEALTH DEPARTMENT
REQUIREMENTS.
- 5) PRIVATE DISPOSAL SEWAGE SYSTEMS MUST BE CLEANED AND/OR
REMOVED PER ERIE COUNTY HEALTH DEPARTMENT REQUIREMENTS.
- 6) SUITABLE BARRIERS, FENCING, AND WARNING SIGNS MUST BE

7) DUST CONTROL MEASURES MUST BE IN PLACE TO REDUCE THE SPREAD OF CONTAMINANTS.

- 8) IF, IN THE COURSE OF DEMOLITION, HAZARDOUS OR TOXIC MATERIALS ARE ENCOUNTERED, ALL WORK SHALL CEASE. THE CONTRACTOR SHALL BE RESPONSIBLE TO NOTIFY THE PROPER TOWN, COUNTY, STATE OR FEDERAL OFFICIALS AND RESUME WORK ONLY WHEN PERMITTED BY THE APPROPRIATE AGENCY.
- 9) FOUNDATION WALLS AND FOOTINGS MUST BE COMPLETELY BROKEN UP. BROKEN CONCRETE CAN BE USED AS FILL IF NO PIECES ARE LARGER THAN 24" IN DIAMETER. BASEMENTS AND CELLARS SHALL NOT BE REMOVED UNTIL ALL DEMOLITION DEBRIS HAS BEEN REMOVED.
- 10) DAMAGE TO ADJACENT STRUCTURES IS THE RESPONSIBILITY OF THE CONTRACTOR OR OWNER.
- 11) BACK FILLING OF BELOW GRADE DEPRESSIONS SHALL COMMENCE IMMEDIATELY AFTER DEMOLITION DEBRIS IS CLEARED. MATERIAL SHALL BE CLEAN FILL ACCEPTABLE FOR FILLING SUBSURFACE AREAS.
- 12) AREA SHALL BE FILLED AND GRADED TO BE SIMILAR TO ADJACENT SURFACES AND GRADED SO AS NOT TO CREATE STANDING WATER OF DISCHARGE DRAINAGE ONTO ADJACENT PROPERTIES.
- 13) CURBS, SIDEWALKS OR STREET PAVEMENT DAMAGED DURING DEMOLITION SHALL BE REPLACED BY THE CONTRACTOR/OWNER WITH APPROVAL FROM THE HIGHWAY DEPARTMENT HAVING JURISDICTION. ALL DEBRIS ON PUBLIC ROADS MUST BE REMOVED IMMEDIATELY.
- 14) NO SALE OF SALVAGEABLE DEBRIS SHALL TAKE PLACE ON SITE. COPIES OF DUMP SITE DISPOSAL TICKETS OR EQUIVALENT PAPERWORK MUST BE PROVIDED TO THE BUILDING DEPARTMENT.
- 15) A CERTIFIED CHECK OR BOND MUST BE PROVIDED TO THE TOWN TO INSURE PROMPT AND PROPER COMPLETION OF DEMOLITION

PER TOWN REQUIREMENTS. SUCH CHECK OR BOND SHALL BE RETURNED UPON APPROVAL OF WORK BY THE TOWN BUILDING INSPECTOR.

- 16) A CERTIFICATE OF COMPLETION WILL BE ISSUED BY THE BUILDING INSPECTOR UPON COMPLETION AND INSPECTION. A BUILDING PERMIT APPLIED FOR THE PARCEL OF LAND COVERED UNDER THE DEMOLITION PERMIT WILL NOT BE ISSUED UNTIL THAT CERTIFICATE IS ISSUED.
- 17) IF THE BUILDING DEPARTMENT DETERMINES THAT THE STRUCTURE MAY BE OF HISTORICAL SIGNIFICANCE, THEY SHALL CONTACT NYSDPRHP TO DETERMINE IF THE STRUCTURE IS LISTED ON THE STATE REGISTER. IF STRUCTURE IS LISTED ON THE STATE REGISTER, THE APPLICATION SHALL BE REFERRED TO THE TOWN BOARD FOR SEQR AS A TYPE 1 ACTION.

I, _____, AS THE OWNER/CONTRACTOR

REQUESTING A DEMOLITION PERMIT FOR _____

DO HEREBY STATE THAT I HAVE READ AND WILL COMPLY WITH SAID REQUIREMENTS OF THE TOWN OF CLARENCE TO PROPERLY COMPLETE THIS PROJECT.

* LOCAL FIRE COMPANIES APPRECIATE THE OPPORTUNITY TO CONDUCT TRAINING EXERCISES ON BUILDINGS PRIOR TO DEMOLITION. YOUR COOPERATION IS GREATLY APPRECIATED. CONTACT YOUR LOCAL FIRE CHIEF IF YOU ARE INTERESTED.